Perth Fremantle Rifle Club

By Laws 2025 V1.1 approved 15/04/2025

President

The President will be the chairperson of the Annual General meeting.

The President will be elected at the Annual General meeting in accordance with the constitution.

Vice President

The Vice President will be the chairperson of the Annual General meeting in the absence of the President.

The Vice President will be elected at the Annual General meeting in accordance with the constitution.

Range Officers

A Range Officer will be elected at the Annual General Meeting and will be:

1. accredited with the NRAA as a range officer
2. responsible for the range safety of Club members and Club visitors
3. be in charge of the range on Club duty days.

An assistant Range Officer will be elected at the Annual General Meeting and in the absence of the Range Officer will be:

1. accredited with the NRAA as a range officer
2. responsible for the range safety of Club members and Club visitors
3. be in charge of the range on Club duty days.

Score Recorder Handicapper

A Score Recorder Handicapper will be elected at the Annual General Meeting and be responsible for:

1. recording of all club scores
2. handicapping and grading of club members as required.
3. maintaining the criteria for the winners of club competitions
4. applying the criteria for winning club competitions and providing the results of the winners to the Club executive.

Social Secretary

A Social Secretary may be elected at the Annual General Meeting to be responsible for social events.

Teams Manager

A Teams Manager will be elected at the Annual General meeting who is a member of the team selection committee and will be responsible for managing the requirements of fielding a team. An Assistant Teams Manager may also be elected at the Annual General Meeting.

Teams Selection Committee

The Teams Selection Committee will consist of the Captain, Teams Manager, Assistant Teams Manager, (if this position is filled) score recorder, handicapper and two additional members elected at the Annual General meeting.

Metropolitan District Rifle Association (MDRA) Delegates

Two MDRA delegates and a proxy will be elected at the Annual General meeting. Delegates are responsible for:

1. attending and representing the Club at the MRDA meetings
2. reporting to the Club General meetings on any notices of motions and decisions taken
3. voting on matters at MDRA meetings with instruction from the Club
4. informing the proxy if they are unable to attend MDRA meetings so that the proxy will attend in their place.

Review of club financial position.

Members may elect at the Annual General meeting a member or members to **review** and present a report based on the Associations Incorporation Act 2015 (WA) (Act) requirements.

A review provides a 'negative' (limited) form of assurance about the financial statements, i.e. that nothing has come to the reviewer's attention to suggest that the financial reports have not been prepared in accordance with the applicable financial standards.

Development Officer

A Development Officer may be elected at the Annual General meeting and will be responsible for duties as determined at the Annual General meeting.

Club Championship

An annual competition will be held for champions in

1. Target Rifle
2. FTR
3. F Class Standard
4. F Class Open
5. Production Class
6. Production Class Open
7. Precision Service Rifle (PSR)-Both Centre Fire (CF) and Rim-fire (RF)
8. Other disciplines and categories as agreed by the executive, in accordance with the National Rifle Association, Standard Shooting Rules and the Pinjar Rifle Rage Standing orders as approved by the WA Police, Licensing Services – Firearms.

The criteria for club champion will be the best off rifle aggregate score shot on each range provided for by the MDRA at Pinjar in each calendar year.

An annual competition may be held for handicap champions for one or more disciplines and categories according to criteria agreed to at a general meeting.

A perpetual trophy will be awarded to club champions.

Club Champions will also receive a suitable trophy to keep.

Trophies

Trophies (physical, cash or other) may be awarded to Target Rifle, FTR, F Class Standard, F Class Open, Production Class, Production Class Open, PSR Centre-fire and Rim-fire and other disciplines and categories as agreed by the Executive in a calendar year for:

1. Yearly Aggregate off rifle.

Trophies (physical, cash or other) may be awarded in a calendar year for:

1. Century scores.
2. Central Bulls winner (most central bulls for TR and Production Class, Production Class Open and most X bulls for FTR, F Class Standard and F Open).

Membership Fees

Members shall pay a PFRC membership fee set by a general meeting of members, upon recommendation of the Executive Committee. The Club may set differing fees for the same class of membership, based on criteria set by the Executive Committee.

Once the Club Executive is advised of membership fees from the following affiliated bodies – NRAA, WARA, MDRA:

1. The Executive then determines an appropriate PFRC annual fee for the coming year. With all fees to be paid by 1 June each year, meaning that the collected fees will be prepaid for the coming year commencing 1 July each year.
2. The Executive recommends the PFRC fee at a whole of club meeting (section 64 of PFRC Constitution) for ratification.

Meetings procedures

The agenda for an Annual General Meeting shall be:

- Opening of Meeting
- Apologies
- Confirmation of Minutes of previous Annual General Meeting
- Presentation of Captain's Report
- Adoption of Captain's Report
- Presentation of Treasurer's Report
- Election of Office bearers and appointment of Auditor
- Vote of Thanks to outgoing Executive
- Notices of Motion
- Urgent General Business
- Closure

The Agenda for a General Meeting shall be:

- Opening of Meeting
- Apologies
- Confirmation of Minutes of previous General Meeting
- Business arising from the Minutes
- Correspondence
- Reports
- General Business
- Date and Time of Next Meeting
- Closure

Perth Fremantle Rifle Club Inc. – Club Support Letters & Membership Compliance

The Perth Fremantle Rifle Club Inc. is responsible for issuing club support letters for members seeking firearm licences through WAPOL Firearms Licensing. These letters confirm that the member is an active and financial member of an Approved Shooting Club and is compliant with the Firearms Act and Regulations 2024.

Club Support Requirements

To be eligible for club support, members whose firearm licences depend on club support must:

- Participate in a minimum of six (6) Perth Fremantle Rifle Club Inc. or other West Australian Rifle Association (WARA) -sanctioned competition shoots within their 12-month licence period, unless otherwise prescribed by updated regulations.

For new members, club support letters can be issued after:

- Three (3) months of membership
- Completion of at least six (6) Perth Fremantle Rifle Club Inc. or other WARA-sanctioned competition shoots within six (6) months prior to the completion of three (3) months membership.

New members are subject to a 12-month probation period, during which club support may be withdrawn at any time.

Compliance & Reporting Obligations

- The club maintains a register of members, including club support letters and details of rifles, barrels, or other relevant items.
- It is the member's responsibility to ensure compliance by remaining a financial member and fulfilling the required competition shoots.
- If a member is found to be non-compliant with club bylaws, the club is required under the Firearms Act and Regulations 2024 to notify WAPOL Firearms Licencing and report cessation of membership and consequently cessation of club support.