

## **Perth Fremantle Rifle Club**

### **By Laws 2023 V1.0 approved 01-07-2023**

#### **President**

The President will be the chairperson of the Annual General meeting.

The President will be elected at the Annual General meeting in accordance with the constitution.

#### **Vice President**

The Vice President will be the chairperson of the Annual General meeting in the absence of the President.

The Vice President will be elected at the Annual General meeting in accordance with the constitution.

#### **Range Officers**

A Range Officer will be elected at the Annual General Meeting and will be:

1. accredited with the NRAA as a range officer
2. responsible for the range safety of Club members and Club visitors
3. be in charge of the range on Club duty days.

An assistant Range Officer will be elected at the Annual General Meeting and in the absence of the Range Officer will be:

1. accredited with the NRAA as a range officer
2. responsible for the range safety of Club members and Club visitors
3. be in charge of the range on Club duty days.

#### **Score Recorder Handicapper**

A Score Recorder Handicapper will be elected at the Annual General Meeting and be responsible for:

1. recording of all club scores
2. handicapping and grading of club members as required.
3. maintaining the criteria for the winners of club competitions
4. applying the criteria for winning club competitions and providing the results of the winners to the Club executive.

#### **Social Secretary**

A Social Secretary may be elected at the Annual General Meeting to be responsible for social events.

#### **Teams Manager**

A Teams Manager will be elected at the Annual General meeting who is a member of the team selection committee and will be responsible for managing the requirements of fielding a team. An Assistant Teams Manager may also be elected at the Annual General Meeting.

### **Teams Selection Committee**

The Teams Selection Committee will consist of the Captain, Teams Manager, Assistant Teams Manager, (if this position is filled) score recorder, handicapper and two additional members elected at the Annual General meeting.

### **Metropolitan District Rifle Association (MDRA) Delegates**

Two MDRA delegates and a proxy will be elected at the Annual General meeting. Delegates are responsible for:

1. attending and representing the Club at the MRDA meetings
2. reporting to the Club General meetings on any notices of motions and decisions taken
3. voting on matters at MDRA meetings with instruction from the Club
4. informing the proxy if they are unable to attend MDRA meetings so that the proxy will attend in their place.

### **Review of club financial position.**

Members may elect at the Annual General meeting a member or members to **review** and present a report based on the Associations Incorporation Act 2015 (WA) (Act) requirements.

A review provides a 'negative' (limited) form of assurance about the financial statements, i.e. that nothing has come to the reviewer's attention to suggest that the financial reports have not been prepared in accordance with the applicable financial standards.

### **Development Officer**

A Development Officer may be elected at the Annual General meeting and will be responsible for duties as determined at the Annual General meeting.

### **Club Championship**

An annual competition will be held for champions in

1. Target Rifle
2. FTR
3. F Class Standard
4. F Class Open
5. Production Class
6. Open Production Class
7. Other disciplines and categories as agreed by the Executive.
8. Such as Precision Steel Series (PSS) PSS 22 Standard, PSS 22 Advanced/ PSR, PSS CF Standard, & PSS CF Advanced/ PSR

The criteria for club champion will be the best off rifle aggregate score shot on each range provided for by the MDRA at Pinjar in each calendar year.

An annual competition may be held for handicap champions for one or more disciplines and categories according to criteria agreed to at a general meeting.

A perpetual trophy will be awarded to club champions.

Club Champions will also receive a suitable trophy to keep.

## **Trophies**

Trophies (physical, cash or other) may be awarded to Target Rifle, FTR, F Class Standard, F Class Open, Production Class, Open Production Class, PSS 22 Standard, PSS 22 Advanced/ PSR, PSS CF Standard & PSS CF Advanced/ PSR and other disciplines and categories as agreed by the Executive in a calendar year for:

1. Yearly Aggregate off rifle.

Trophies (physical, cash or other) may be awarded in a calendar year for:

1. Century scores.
2. Central Bulls winner (most central bulls for TR and Production Class, Open Production Class and most X bulls for FTR, F Class Standard and F Open).

## **Membership Fees**

Members shall pay a PFRC membership fee set by a general meeting of members, upon recommendation of the Executive Committee. The Club may set differing fees for the same class of membership, based on criteria set by the Executive Committee.

Once the Club Executive is advised of membership fees from the following affiliated bodies – NRAA, WARA, MDRA:

1. The Executive then determines an appropriate PFRC annual fee for the coming year. With all fees to be paid by 1 June each year, meaning that the collected fees will be prepaid for the coming year commencing 1 July each year.
2. The Executive recommends the PFRC fee at a whole of club meeting (section 64 of PFRC Constitution) for ratification.

## **Meetings procedures**

The agenda for an Annual General Meeting shall be:

- Opening of Meeting
- Apologies
- Confirmation of Minutes of previous Annual General Meeting
- Presentation of Captain's Report
- Adoption of Captain's Report
- Presentation of Treasurer's Report
- Election of Office bearers and appointment of Auditor
- Vote of Thanks to outgoing Executive
- Notices of Motion
- Urgent General Business
- Closure

The Agenda for a General Meeting shall be:

- Opening of Meeting
- Apologies
- Confirmation of Minutes of previous General Meeting
- Business arising from the Minutes
- Correspondence
- Reports
- General Business
- Date and Time of Next Meeting
- Closure

### **PFRC Membership (Club Support Letters)**

The Captain of PFRC is responsible for approving and signing a club support letter, which will be supplied to WAPOL Firearms branch by a club member, seeking to obtain licensing for a suitable club competitions rifle.

Club Support letters are provided to members to enable them to obtain a firearm licence and show that they are 'active and financial members' of an Approved Shooting Club.

The PFRC deems that, in order to be compliant with Sections 11A(2)(a) and 23BA of the Firearms Act, requiring members whose Firearm Licence is dependent on Club Support, those members must attend a minimum of five (5) Club, or other WARA sanctioned competition shoots each calendar year. (unless prescribed differently by changes to the Firearms Act).

Club support letters can be issued to a new active PFRC club member after 12 months membership and having participated in at least six (6) club or other WARA sanctioned shoots in that period.

- The Club shall maintain a register of members which includes club support letters & details of rifles or barrels/ items etc. which are subject of club support.

- The responsibility is for the member who has club support to maintain compliance.

Compliance means being a financial member of the club and attending a minimum of five (5) club or other WARA sanctioned shoots in that period.

- Where a member is identified as not being compliant, they will be firstly contacted by Club and advised of their responsibilities under the firearms act.

- Where a member fails to renew membership within the time specified within the club constitution and is unable to achieve compliance, the Club is required to notify the police under Section 23BA of the firearms Act and report the cessation of membership and consequently cessation of club support.